OBJECTIVE:
The NC State Internationalization Seed Grant program is designed to encourage strategic and intentional international collaborations that lead to two or more of the following:

- Developing joint international research proposals for external grants
- Improving university linkages/relationship with meaningful activities (not necessarily an MOU)
- Study abroad programs or other student exchange activities that align with Curriculum Integration efforts
- Adjunct appointment in partner universities
- Organization of large international conferences/workshops
- Scholarly activities for improving NC State’s international profile

The maximum award, not including any cost sharing funds from the domestic and international partners, is $5000. Cost sharing is highly encouraged.

ELIGIBILITY:
1. Any NC State faculty or staff is eligible to apply. The proposal must have the endorsement of an appropriate administrator (typically the applicant’s supervisor) to be considered for funding.
2. Final reports from previously awarded grants must be submitted to be eligible to receive future grants.
3. Proposals must show evidence of support from the home department or college, and include letters of support from all domestic and international partners. Letters of support should demonstrate long term commitment to the proposal, and provide details of any direct financial contributions or in-kind support of the proposed collaboration.
4. The budget is limited to travel-related expenses, for necessary reciprocal travel (visits in either direction), and for the arrangement of workshops, conferences, and other fruitful collaborations.
5. This program is designed to seed new activities and therefore proposals that piggyback on an established project or initiative with existing funding are discouraged.
6. Proposals that are deemed by reviewers to be exclusively individual research proposals will not be considered.
7. Attendance at research conferences will not be supported.
REQUIRED DOCUMENTS:

1. Completed cover page (attached) with signatures. Internal processing forms are not required, because the funding source is internal state money.
3. Listing of all current and pending proposals from the NC State PI, including a summary of outcomes from previously awarded seed grants.
4. Abbreviated CV (limited to 2 pages).
5. Letters of support from all domestic and international partners.

PROPOSAL EVALUATION:

The Committee on International Programs (CIP) reviews all proposals and recommends proposals based on merit and rank to the Office of International Affairs to select those for funding. Proposals that do not meet the eligibility requirements or deadlines will not be considered.

EVALUATION CRITERIA:

Proposals will be evaluated on five criteria as follows:

Significance/Relevance (40 points) – Proposals should be current and relevant to NC State and our global impact for students, staff and faculty. Proposals must explore new programs, research, or points of engagement, or add to existing strategic priorities.

Feasibility (25 points) – Proposals must demonstrate the feasibility of the program/project both in the first year of funding and beyond.

Sustainability (25 points) – Proposals must demonstrate how programs/projects will be sustained beyond the grant period.

Financial (10 points) – Proposals must provide a detailed budget of the funding requested. Direct and in-kind cost sharing is strongly encouraged. A line item budget and justification must be submitted as part of the proposal.

PROPOSAL TIMELINE:

- Proposal Announcement – Thursday, October 6, 2016
- Proposal Deadline – 5:00 pm Friday, December 9, 2016 by e-mail to International Affairs (international-affairs@ncsu.edu). Late submissions will not be considered.
- Announcement of Awards – February 2017
- Funds Available – July 1, 2017 (must be spent by June 30, 2018)
- Final Report Deadline – December 31, 2018 (Reporting guidelines will be distributed to recipients upon notification of funding.)
NAME:

POSITION:

DEPARTMENT:

COLLEGE:

NC STATE ADDRESS:

NC STATE EMAIL:

NC STATE PHONE:

PROJECT TITLE:

TOTAL AMOUNT REQUESTED FROM SEED GRANT:

START DATE OF PROJECT:

DURATION OF PROJECT:

NAME OF YOUR COLLABORATING INSTITUTION(S):

NAME & TITLE OF THE FACULTY/STAFF AT COLLABORATING INSTITUTION(S):

HAVE YOU PREVIOUSLY RECEIVED A NC STATE INTERNATIONALIZATION SEED GRANT?

☐ NO  ☐ YES

IF YES, IN WHAT YEAR , AND HAS THE FINAL REPORT BEEN SUBMITTED:  ☐ YES  ☐ NO

TITLE OF THE PREVIOUS GRANT:

SIGNATURES (REQUIRED)

APPLICANT: ___________________________   DATE: ______________

NC STATE ADMINISTRATIVE ENDORSEMENT (Typically the applicant’s supervisor)

NAME: ___________________________   DATE: ______________

SIGNATURE: ___________________________

TITLE: ___________________________