BRING THESE

EVIDENCE OF U.S. CITIZENSHIP AND SHOW PARENTAL RELATIONSHIP
• An original or certified copy of a U.S. birth certificate
  » Lists both parent’(s) full name
  » Lists applicant’s full name, date of birth, and place of birth
  » If you do not have the original or a certified copy, order a new one from your state’s Vital Records Office
• Fully-valid, undamaged U.S. passport (may be expired)
• Consular Report of Birth Abroad or Certification of Birth

PHOTOCOPY OF EVIDENCE OF U.S. CITIZENSHIP
• Black and white on 8.5” x 11” standard paper
• Single-sided

PASSPORT APPLICATION (DS-11)
• Can be downloaded at https://pptform.state.gov
• Printed single-sided
• Completed in black ink
  » Do not sign until the passport appointment

PRESENT ID & BRING A PHOTOCOPY OF PRIMARY ID OF BOTH PARENTS
• NC Driver’s license
• Copy front & back, single-sided
• Additional ID is required for out-of-state licenses, identification cards (non-driver IDs), and learner’s or temporary driver’s permits
  » Student or Employee ID
  » Social Security Card
  » Medicare or other health card
  » Voter registration card or selective service (draft) card
• If one parent/guardian cannot be present complete form DS-3053
  » Certified by a notary public
  » Submit a photocopy (front and back) of the ID presented to the notary

ONE CURRENT 2X2 PASSPORT PHOTO
• Must have been taken within the last 6 months
• Must meet passport photo requirements

CHECK OR MONEY ORDER FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$15.00</td>
<td>Passport Card (regular service 4-6 weeks)</td>
</tr>
<tr>
<td>$75.00</td>
<td>Passport Card (expedited service 2-3 weeks)</td>
</tr>
<tr>
<td>$80.00</td>
<td>Passport Book (regular service 4-6 weeks)</td>
</tr>
<tr>
<td>$95.00</td>
<td>Passport Book &amp; Card (regular service 4-6 weeks)</td>
</tr>
<tr>
<td>$140.00</td>
<td>Passport Book (expedited service 2-3 weeks)</td>
</tr>
<tr>
<td>$155.00</td>
<td>Passport Book &amp; Card (expedited service 2-3 weeks)</td>
</tr>
<tr>
<td>$156.48</td>
<td>Passport Book (expedited service 2-3 weeks and 1-2 day return delivery service)</td>
</tr>
<tr>
<td>$171.48</td>
<td>Passport Book &amp; Card (expedited service 2-3 weeks and 1-2 day return delivery service)</td>
</tr>
</tbody>
</table>

DEBIT OR CREDIT CARD FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
</table>
| $35.00       | Acceptance Fee
  This reimburses the acceptance facility for the cost of the service provided |
| $16.09       | Employees, Alumni, and Unaffiliated |