

# FIRST-TIME ADULT

## NC STATE PASSPORT SERVICES

### BRING THESE:

#### EVIDENCE OF U.S. CITIZENSHIP

- The original or certified copy of your U.S. birth certificate
  - Must list parent(s)' full name(s)
  - Must list applicant's full name, date of birth, and place of birth
  - If you do not have the original or a certified copy, order a new one from your state's Vital Records Office
- OR a Fully-valid, undamaged U.S. passport (may be expired)
- OR a Consular Report of Birth Abroad or Certification of Birth



#### PHOTOCOPY OF EVIDENCE OF U.S. CITIZENSHIP

- Single-sided, Black and White, on 8.5" x 11" standard paper

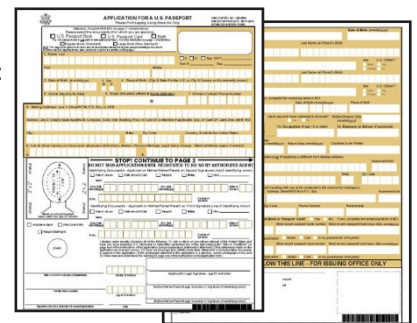
#### PASSPORT APPLICATION (DS-11)

- Can be downloaded at <https://pptform.state.gov>
- Must be printed single-sided, cannot be minimized (print to margins)



#### PHOTO ID

- NC Driver's license (no additional ID required)
- **OR** (these require a second ID): out-of-state license, Non-driver ID card, Learner's or Temporary driver's permit, **PLUS AN ADDITIONAL ID:**
  - » Student or Employee ID
  - » Social Security Card
  - » Medicare or other health card
  - » Voter registration card or selective service (draft) card



#### PHOTOCOPY OF PHOTO ID (and any supporting ID if required above)

- Copy both the front and back of the ID
- Single-sided, Black and White, on 8.5" x 11" standard paper

#### ONE CURRENT 2X2 PASSPORT PHOTO (If not purchasing at appointment)

- Must have been taken within the last 6 months
- Must meet passport photo requirements



### MUST BRING CHECK OR MONEY ORDER Made Payable to the US Department of State

\$110.00	Adult Passport Book (6-8 weeks)
\$170.00	Adult Passport Book, EXPEDITED (2-3 weeks)
\$186.48	Adult Passport Book, EXPEDITED, with 1-2 day return delivery (2-3 weeks turnaround time)
\$30.00	Adult Passport Card (6-8 weeks)
\$90.00	Adult Passport Card, EXPEDITED (2-3 weeks)
\$140.00	Adult Passport Book & Card (6-8 weeks)
\$200.00	Adult Passport Book & Card, EXPEDITED (2-3 weeks)
\$216.48	Adult Passport Book & Card, EXPEDITED, with 1-2 day return delivery (2-3 weeks turnaround time)

#### SEPARATE PAYMENT (CHECK, DEBIT or CREDIT

(If check, made Payable to NCSU Passport Services)

\$35.00	Acceptance Fee (required)
\$16.09	Photo fee (optional) for non-NCSU student
\$10.72	Photo fee (optional) for NCSU student

### WE ACCEPT PASSPORT APPLICATIONS BY APPOINTMENT ONLY

To book an appointment, go online to:  
[go.ncsu.edu/passport-services](http://go.ncsu.edu/passport-services)

Once you've booked your appointment, you can find us at our location:  
Witherspoon Student Center, Room 321  
2810 Cates Ave., Raleigh, NC 27695  
Parking in Dan Allen Parking Deck

NC STATE PASSPORT SERVICES  
Proud to be part of NC State Global  
[passport-services@ncsu.edu](mailto:passport-services@ncsu.edu)  
(919) 515-2249

