

Department can insert their own letterhead here.

Sample letter of invitation for Fulbright Scholar in Residence  
NC State Global

FROM: NC State faculty associate (“hosting” faculty)

TO: Potential Scholar in Residence

Dear [Insert title and full name]

As a full-time faculty member in the Department of [XXXX] at North Carolina State University, I am pleased to endorse your application for the Fulbright Scholar in Residence Program. This letter of invitation outlines our support for your Scholar in Residence period: [Month, Day, Year to Month, Day, Year].

During your stay at NC State, you will primarily work in the area of [XXX]. Your activities will include [insert activities here. A few examples from other letters: participation in research and sponsored projects, publishing research results, attending conferences, workshops, and meetings, helping in creating collaborative and functional research environments, guest teaching, etc.]

During your Fulbright Scholar in Residence term, I will serve as your primary faculty host and assist you with [include items here]. You will be provided with [insert items here. E.g., office space, computer, etc.]

Your salary will be supported by the Fulbright Foundation. [If your department/college is providing additional/supplemental funding, please list here. Example: “In addition to your Fulbright salary, our department will provide additional funding so that your total salary will be \$XXX per year [please refer to any Fulbright minimum requirements]. The additional NC State funds will be provided from [describe account(s), e.g., host faculty startup funds, sponsored projects, etc.]

The Department can list additional support provided to the scholar here (e.g. lab space, personal laptop, software and tech support)

I will follow up separately to provide a Fulbright Institutional Response Form, signed by Dr. Amy Conger, Vice Provost for Global Engagement at NC State. Please feel free to contact me with any questions and I look forward to advancing our collaboration.

Sincerely,  
Hosting faculty signature